

OREGON TRAIL APPALOOSA HORSE CLUB, INC.
CONSTITUTION AND BY-LAWS
TABLE OF CONTENTS
AMENDED NOVEMBER 2009



Pages 1 - 3 **Oregon Trail Horse Club, Inc**

General Information
Oregon Trail Appaloosa Horse Club Queen
Annual Awards Banquet
Annual Horse Show & Futurity
Showing Your Horse
Trail Riding
Parades
Playdays
Monthly Membership Meetings & Annual Election

Pages 4 - 7 **Constitution**

Article I ----- Name, Affiliation & Location
Article II ---- Purposes & Objectives
Article III ----Management
Article IV ---Amendments & Reinstatements
Article V ---- Membership
Article VI --- Officers & Board of Directors
Article VII -- Meetings & Elections
Article VIII - Amendments & Contraventions of Law
Article IX --- Quorum
Article X ---- Authority
Article XI --- Dissolution of Club

Pages 8 - 11 **By-Laws**

Article I ----- Membership Dues
Article II ---- Meetings & Elections
Article III --- Duties of Officers
Article IV --- Committees
Article V ---- Budgets
Article VI --- Duties of the Board of Directors
Article VII -- Suspension
Article VIII - Amendments
Article IX --- Order of Business
Article X --- Standing Committees

OREGON TRAIL APPALOOSA HORSE CLUB, INC.

General Information

Welcome to Oregon Trail Appaloosa Horse Club. We are a group of people whose purpose is to promote and enjoy that native Northwest equine, the “Palousey” or Appaloosa horse. Here are some of our activities:

Oregon Trail Appaloosa Horse Club Queen

At the discretion of the Board of Directors and with the approval of the general membership, a Queen is selected to represent the Club. The Queen try outs are held once a year in autumn. Contestants are judged on horsemanship, poise and personality as well as knowledge of the Appaloosa horse. The Queen participates in grand entries at horse shows, parades, county fairs and rodeos, and enjoys many other activities representing the Club. For more information and current requirements, contact the Board of Directors.

Annual Awards Banquet

Held in January, place to be announced, year-end awards are given to the high point horses and riders who competed in halter and performance showing (open, youth and non-pro owner), as well as for trail riders. New officers are sworn in and, if chosen, a Queen is crowned. Entertainment may be provided by the Club.

Annual Horse Show & Futurity

The club sponsors a show and Futurity in Late Summer. This show is the biggest project for the Club and requires the participation and help of all members to assure its’ success. For more information, contact the show manager or show secretary.

Showing Your Horse

Several categories are available to show your horse on the Appaloosa circuit, such as halter” (conformation classes); “performance riding” (English and Western); “games; as well as youth divisions. In addition, you can show your Appaloosa at a number of local shows and county fairs which usually include classes for that Appaloosa horse in your barn.

Trail Riding

The Trail Boss organizes one or two-day rides during the course of the year. Who can resist the chance to ride a spotted friend on our beautified Northwest trails, particularly in the company of other Appaloosa owners? The Oregon Trail Appaloosa Horse Club was organized in 1969 and is still growing. New members are welcomed and encouraged to join us on our club rides or national rides.

Parades

A group of paraders participates in most of the local parades in surrounding areas.

Playdays

Fun for young and old, play days are held at members’ homes. These are a potluck affair, with trail rides and games in all age categories.

Monthly Membership Meetings And Annual Election

Meetings are held on the second Saturday of every month with a BOD meeting at 11:00 am and membership meeting directly after at a place to be announced. This is to allow members that have to travel, time to attend. Place of meeting will be published in our news letter which is available on the web site. The election of officers will be held at our November meeting. Nominations shall be at the October meeting from the floor and again prior to the November election. Any member in good standing is encouraged to run for any office..



OREGON TRAIL APPALOOSA HORSE CLUB, INC CONSTITUTION

ARTICLE I — Name, Affiliation & Location

The name of this corporation shall be “Oregon Trail Appaloosa Horse Club, Inc.”, hereinafter referred to as OTAHC. We are affiliated with the Appaloosa Horse Club, Inc., of Moscow, Idaho, hereinafter referred to as the Appaloosa Horse Club. The principal office for the transaction of business of the corporation shall be located in Hermiston, Oregon. The OTAHC shall have, and continuously maintain, corporation status in the state of Oregon as a registered office and agent.

ARTICLE II— Purpose & Objectives

A. The OTAHC is dedicated to the preservation and promotion of the Appaloosa Horse breed at the regional level. We are committed to providing opportunities for members to express their interests in participating within the guidelines of the Appaloosa Horse Club and abide by the rules and regulation of the official ApHC handbook. We welcome all horse enthusiasts, no matter where you live or what breed you may own. Please join and participate in our activities. Our main goal is to help you understand the Appaloosa breed and have fun with your horse.

We will;

1. Cooperate with and aid in every way possible, the programs and functions of the Appaloosa Horse Club.
2. Enjoy and use our Appaloosa horses in the company of other horse owners, friends, and the general public.

B. The objectives of the OTAHC shall include, but not be limited to:

1. To encourage humane treatment of all animals.
2. To promote and stimulate interest in the breed through the media of radio, TV, newspapers, magazines, public appearances, etc.
3. To begin and support breed classes for Appaloosa horses registered in the Appaloosa Horse Club registry in local, county, district and state open horse shows and fairs.
4. To forward historical data, bloodline records and general information to the Executive Secretary of the Appaloosa Horse Club when it is requested or would be helpful. To promote and stimulate interest in regional all-Appaloosa shows for horses recorded in the Appaloosa Horse Club registries.
5. To promote and stimulate interest in regional all-Appaloosa shows for horses recorded in the Appaloosa Horse Club Registries.

ARTICLE III — Management

The affairs of the corporation shall be managed by the Board of Directors. The number of Board of Directors shall be five (5). The board shall consist of President, Vice President, Secretary, Director at large and Futurity Director. The Publicity Director, Show Secretary and Point Secretary shall serve as alternates. The corporation may, in its By-Laws, confer powers upon its Board of Directors in addition to the foregoing.

ARTICLE IV — Amendments, Reinstatements

Any amendment, reinstatement or other alterations of these articles of Incorporation adopted in accordance with the procedures and other provisions set forth in the Oregon Nonprofit Corporation Law shall be submitted to the membership of OTAHC in good standing for approval and shall not be approved effective unless approved by a majority vote of those members present.

ARTICLE V — Membership

A. Membership in this organization shall be open to all persons interested in owning or promoting the Appaloosa breed. It is recognized that membership in the parent Appaloosa Horse Club is very beneficial to the membership of the Oregon Trail Appaloosa Horse Club, to the breed, and to the parent organization in carrying out their overall programs at the national level. For this reason, all club members are strongly urged to become members of the Appaloosa Horse Club. OTAHC officials and directors will gladly assist the membership in the affiliation. It is not, however, a pre-requisite for membership in OTAHC.

B. There shall be four classes of OTAHC membership as prescribed below. Membership fees are prescribed in the Bylaws.

1. HONORARY LIFETIME MEMBERSHIP: For persons who have made special contributions to the breed and club. Given by majority vote of the membership and will have full voting privileges. Candidates must have no break in membership.

2. INDIVIDUAL MEMBERSHIP: Members 19 years and older.

3. JUNIOR MEMBERSHIP: 18 years and younger with parent or guardian consent.

4. FAMILY MEMBERSHIP: Family shall be defined as a married couple, with or without children; Mother, Father or Legal Guardian with children 18 years of age & younger

C. The fiscal year for dues purposes shall be the calendar year.

D. A membership is not transferable.

E. Application for membership or reinstatement must be accompanied by appropriate annual dues for the current year.

F. Any officer, director or member may be reprimanded, suspended, recalled or have their membership revoked if found to be abusing or misusing his or her privilege of membership, by a two-thirds majority vote by ballot of the members present at any duly constituted Club meeting. However, it is the right of any member or group of members involved in such action to hear the charges and to defend themselves against such charges, or to seek legal counsel if they so desire.

ARTICLE VI — Officers and Board of Directors (BOD)

A. The Board of Directors, hereinafter referred to as the Board, shall consist of five duly elected members of OTAHC.

B. OTAHC membership shall elect the President and a Vice President, with terms of office to be one year each. The President and the Vice President shall be members of the Board, with the President as presiding Chairman of the Board.

- C. OTAHC Membership shall elect a Secretary and a Treasurer with a term of office to be 1 year.
(The offices of Secretary and Treasurer may be combined for conveniences of OTAHC)
- D. OTAHC membership shall elect the Director at Large with a term of office to be 2 years.
- E. OTAHC membership shall elect the Publicity Director with a term of office to be 2 years.
- F. OTAHC membership shall elect the Futurity Director with a term of office to be 3 years.
- G. OTAHC membership shall elect a Show Secretary with a term of office to be 2 years.
- H. OTAHC membership shall elect a Point & assistant Show Secretary with a term of office to be 2 years.
- I. Vacancies of the Board caused by death, written resignation or refusal to serve on the board shall be filled by election of the membership in the next scheduled business meeting.
- J. The immediate Past President shall be ex-officio member of the Board, with all the voting rights and responsibilities as the duly elected members.

In order to enhance a democratic form of management, Board members are urged to make a special effort to be present at all Board meetings. It is realized that shift work and illness may make this extremely difficult. However, should a member miss three consecutive meetings with a reason unsatisfactory to the Board, he or she may be required to resign his or her office.

ARTICLE VII— Meetings & Elections

- A. Regular Club meetings will be held at a time and place determined by the Board, except that such meetings shall be held not less than one each quarterly period (three months).
- B. Special Club meetings shall be called by the President or by his or her delegated representative when (1) matters of extreme importance require action of the membership which cannot, in his or her judgment or the judgment of the Board, be deferred until the next regular club meeting; or (2) he or she is required to do so by a petition signed by one-third of the membership.
- C. The Annual meeting shall be held at a time and place determined by the Board.
- D. The Board shall meet at the call of the President, and shall be called as often as necessary to carry out necessary duties and responsibilities.
- E. Elections shall be held at the last regular Club meeting of the year, which usually falls in November, at which time the membership will elect officers and directors to replace those whose terms will expire on the ensuing December 31. Nominations shall be made at the regular meeting just preceding the November meeting; but may also be made just before the election. Replaced officers will remain available for newly elected officers to assist them in a smooth transition.
- F. Minutes of all regular, Board and special Club meetings shall accurately describe the actions taken by the membership, and after their approval will become part of the permanent Club records. Minutes of regular and Board meetings shall be approved at the next regular meeting.

ARTICLE VIII — Amendments & Contraventions of Law

This constitution may be amended at any annual meeting, providing, the amendments have been submitted in writing to the membership at least 30 days prior to the regular Club meeting and that the adoption of said amendments shall require a two-thirds majority vote of the members present. Notification shall be by first class mail to the address on file with OTAHC. If any provision of this Constitution and By-laws is or shall become in contravention of the laws or regulations of the United States or of the states in which the members covered by this Constitution and By-laws reside, such provision shall be superseded by the appropriate provision of such law or regulation. In the event any provision is found to be in contravention of such law, the Board shall have the authority to amend the provision to be in compliance with such law.

ARTICLE IX— Quorum

- A. A quorum for a regular or special Club meeting shall be one-fourth of the enrolled members.
- B. A quorum for a Board meeting shall be three.
- C. Whenever a quorum is not present at a regular Club meeting, all recommendations duly voted on and passed at the preceding Board meeting will be considered as approved.

ARTICLE X — Authority

This organization shall be governed by Roberts Rules of Order, except as modified by the Constitution and Bylaws.

ARTICLE XI - Dissolution of Club

If the Club dissolves, any funds remaining in the Club Treasury shall go to the National Youth Fund of the Appaloosa Horse Club.



OREGON TRAIL APPALOOSA HORSE CLUB, INC.

“BY-LAWS”

ARTICLE I - Membership Dues

- A. Appropriate membership dues must accompany the application for membership.
- B. Annual dues shall become due at the first meeting of each year, and a member shall be considered delinquent after that date. A member may be dropped from OTAHC rolls if the dues are not paid by April first (1) of the current year.
- C. A member must have current year dues paid to be eligible to vote.

Membership fees and dues are as follows:

- 1. INDIVIDUAL HONORARY LIFETIME MEMBERSHIP: No dues required
- 2. Family Membership ----- \$25.00
Includes (Married couples or the Husband or the Wife or the Legal Guardian) and any Children under the age of 19 years.
- 3. Individual Adult Membership-----\$15.00
(Includes any person 19 years and older)
- 4. Junior Membership 18 years and younger -----\$10.00
(Must have Parent or Guardian written consent)

ARTICLE II - Meetings & Elections

- A. Notice of all regular Club meetings and the Annual Meeting will be given to all members no less than seven days prior to the meeting date.
- B. Notice of special meetings will be given to the membership as early as possible before the meeting date and by any practical means.
- C. Nominations for Club officers shall be announced and open for nominations from the floor at the October general membership meeting. Nominations will again be open at the November general membership meeting just prior to the vote for each office.
- D. Officials and dignitaries of the Appaloosa Horse Club, other regional Appaloosa horse club members, other affiliates and prospective members may attend the regular or special Club meetings and enter into the discussions. They may not, however, have a vote in the proceedings unless they are a currently paid member in good standing.

ARTICLE III — DUTIES OF OFFICERS

1. President:

The President shall be the Chief Executive Officer. He shall in general supervise the business and affairs of the club. He shall preside at all meetings of the members and of the Board of Directors and perform other such duties as may be prescribed by the Board of Directors from time to time.

2. Vice-President:

In the absence of the President or in the event of his inability or refusal to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. He shall perform such other duties as from time to time may be assigned to him by the President or by the Board of Directors. It shall also be his responsibility to supervise committees, attend their meetings and furnish a report of their activities when requested by the President.

3. Secretary:

The Secretary shall keep the minutes of all meetings of the Board of Directors and of the members in records solely for that purpose, see that all notices are duly given in accordance with the provisions of these By-Laws, and be custodian of the corporate records. The Secretary shall also keep the membership roll containing the mailing addresses of all members. It is the responsibility of each member to keep the Secretary informed of any address change. The Secretary shall also be responsible for all fees and dues, and shall remit the same to the Treasurer. The Secretary may be assigned other duties and functions as designated by the President or Board of Directors.

4. Treasurer:

The Treasurer shall keep an accurate record of the books and accounts, and shall deposit all club funds in such banks or banks as may be approved by the Board of Directors. Such money shall only be withdrawn by check and signed by the Treasurer. All disbursements must be approved by the Board of Directors prior to payment. A financial report shall be given to the members at all membership meetings. A hard copy of all financial transactions will accompany the monthly financial report. The club's books will be audited annually by a three-member committee appointed by the Board of Directors. Said committee shall be comprised of one Director and two members in good standing of the club.

5. Show Secretary: (Manager)

The Show Secretary shall develop a premium list that contains all of the pertinent information concerning entry fees, classes, starting time, judge's names, location of show, rules, policies, etc. Premium lists and entry forms will be printed in order to ensure uniformity. They should be mailed to prospective exhibitors at least thirty days before the entry deadline for the show entries.

The Show Secretary & Assistant Show Secretary are responsible for being sure that all horses and exhibitors are eligible for competition i.e. horses have the proper registration papers, exhibitors and owners are current members of the ApHC, there is a relationship between exhibitor and owner in Youth and Non-Pro Classes (excluding Lead line).

6. Assistant Show Secretary/ Point Keeper:

Assistant Show Secretary/ Point Keeper shall assist the Show Secretary and preside during their absence. OTAHC shall develop a point system for all horses in the various OTAHC show categories. All high point winners are to be presented year-end awards at an awards banquet and or annual meeting. The point keeper will keep accurate tabulations of the points and report the standings periodically in the newsletter. Point keeper will also handle the World Championship Appaloosa Show qualifying bids. Points shall be audited each year.

7. Futurity Director:

The Futurity Director shall keep all Stallion information and breeding information of futurity events. Director will organize the OTAHC annual Stallion service auction which will be held in conjunction with the OTAHC September show. Director shall be responsible for establishing Stallion eligibility before breeding season through appropriate breed registries. Director is also responsible for soliciting new eligible stallions to promote the breed.

8. Newsletter Editor.

The newsletter is the main communication link for OTAHC. It shall be published and distributed to the members monthly. Such newsletter shall include minutes and corrections of all meetings, club news and activities, and any advertising which will publicize and promote the Appaloosa horse in this club. The regional newsletter may not be used to embarrass, contest or oppose any action of the OTAHC staff or Board of Directors at any time, and may not use a disclaimer to any editorial material that in any way fails to promote or cooperate with the ApHC Articles, By-Laws and Rules

ARTICLE IV -- COMMITTEES.

The members of a committee shall be members of good standing in the club. The Board of Directors shall appoint a Chairman to such committee as they deem necessary. (Examples of committees include By-Laws, Show, Youth, Trail Rides, Fundraising, Promotions, etc.) The term for any position or committee member is one year, unless the committee is terminated sooner. The Treasurer of the Club shall be Treasurer ex-officio of every such special committee and shall receive all funds coming to said committee in a timely manner and make disbursements as authorized by the Club. The Chairman of any committee shall submit to the Secretary, in writing, their report at the meeting in which the report is given.

ARTICLE V -- BUDGETS

The Board of Directors shall submit a balanced club budget to the membership at the first regular meeting in January of each year for their approval.. All committees shall submit a balanced itemized budget by November prior to the BOD budget for the ensuing year and get approval prior to any expenditure. All expenditures shall be approved by the membership present prior to any distribution.

ARTICLE VI -- Duties of the Board Of Directors (BOD)

The Board shall have complete and final authority to conduct the business of the Club, subject only to its Constitution and By-laws, and the mandates and limitations imposed by the membership and ApHC. The Board shall be the custodian of all real and personal property owned or controlled by the Club and shall insure the safekeeping of all valuable papers and records. In order to carry out their duties and responsibilities, the Board may appoint standing or special committees and name the committee chairpersons. They may also appoint individuals as representatives or assistants on special tasks or as program directors, and they may cancel these appointments as they see fit. The Board will also exercise broad supervision over the Financial Treasurer in the matters of fund management and methods of accounting.

ARTICLE VII — Suspension

The suspension of any part of these By-laws for a definite period of time may be made provided it has been presented to the Recording Secretary in writing and read to the membership at the last previous meeting. Adoption requires a two-thirds majority vote of the members present.

ARTICLE VIII— Amendments

Amendments to these By-laws may be made at any Club meeting, providing the proposed amendment change has been presented to the Recording Secretary in writing and read to the members present at two consecutive general membership meetings and published in the Club newsletter for two consecutive months prior to the vote on the Amendment. Adoption will require a two-thirds majority vote of the members present.

ARTICLE IX --- Conduct and Order of Business

1. All meetings shall be conducted in accordance with Roberts Rules of Order

Order of Business

- A. Call to Order
- B. Roll call of Officers, noting absentees
- C. Approval of minutes as published in News Letter
- D. Treasurer's report on all receipts and disbursements since previous meeting
- E. Bills against the club
- F. Reading of Communications / Acting on new member applications
- G. Reports of committees
- H. Unfinished/Old business
- I. New business (Election of vacancies as well as annual elections)
- J. Adjournment

ARTICLE X -- Standing Committees

The following committees may be included but are not limited to:

1. Membership (normally chaired by the Vice President)
2. Finance (normally chaired by the Financial Secretary)
3. Newsletter
4. Shows (normally chaired by the Show manager)
5. Trail riding
6. Educational? Youth? Scholarship?
7. Entertainment
8. Special events (parades, play days, queen selection)